

Important Deadlines

premiereCOLUMBUS

Exhibitor Credentials (Digital Only) will be available 30 days prior to the event. A password and link will be emailed from [EventsPass](#).

Exhibitor Credentials Are For Exhibit Personnel Only in quantities as follows: 5 per 10' x 10'

Exhibitor credentials are to be used only by those individuals working in the show and no one will be allowed on the show floor without credentials.

EXHIBIT PERSONNEL WILL NEED TO HAVE INDIVIDUAL BOOTH CREDENTIALS ON THEIR MOBILE DEVICE - PAPER CREDENTIALS WILL NOT BE PRINTED ON SITE.

Model Registration will be available 30 days prior to the show. Please contact Premiere Exhibit Services at customersupport@premiereshows.com for more information regarding use of models.

Deadline: September 2
General Liability Insurance – Show Insurance
Connect to: [Rainprotection](#)

As an exhibitor, you are required to carry general liability insurance. Exhibitor agrees to provide Premiere Shows, Inc. with **an original Certificate of Insurance** showing the policy in effect at least through October 4, 2022. It should be issued by an insurance carrier authorized to do business in the State of Ohio. The coverage must be evidenced by a Certificate of Insurance with limits of at least \$1,000,000 per occurrence, \$2,000,000 general aggregate and a 30 day cancellation notice. In addition to Exhibitor, such certificates of insurance shall name as additional insureds: Informa Markets dba Premiere Show Group, Greater Columbus Convention Center and Freeman. No exhibitor will be permitted to set up exhibit until proper insurance forms have been submitted to Show Management.

We recommend Rainprotection Insurance, for information on this type of insurance. You can reach them at (800) 966-7923, however, you may be able to get a rider attached to your current insurance policy for a small charge or no charge at all.

Email certificate to: ana@premiereshows.com

Deadline: September 2 (tables, chairs, labor, shipping, stages, etc.)
Decorator Services
Connect to: [Freeman](#)

Deadline: September 15 (electric, cleaning, rigging, telephone, etc.)
Convention Center Services
Connect to: [Greater Columbus Convention Center](#)

Deadline: September 15
Internet
Connect to: [SmartCityNetworks](#)